



Transfer of Church Membership

Request for a Letter of Transfer

Date _____ *(Date this form is completed)*

From the _____ Seventh-day Adventist Church

To the **Mary's Hill** _____ Seventh-day Adventist Church

We have received a request from

_____ *(Name of person wishing to transfer)*

to unite with our church. He/she currently lives at

Street Address 1 _____ *(Address of person wishing to transfer)*

City, Country, Zip _____

We understand that his/her membership is currently with your church and we would be grateful if you could consider the request and send us a letter of transfer.

On behalf of the church,

Signature _____ *(Signature of Requesting Church Clerk)*

Name _____ *(Name of Requesting Church Clerk)*

Address _____ *(Address of Requesting Church Clerk)*

Notes to Requesting Church Clerk:

Requests for a letter of transfer should only be made if the person is likely to be attending the receiving church for six months or more as it can sometimes take this long to process the paperwork.

A request should not be sent without the knowledge of the individual concerned.

NB: If submitting this form online, the signature field must be filled (Name field is optional).